



ADAMAWA STATE MINISTRY OF TRANSPORT

PROCEDURE FOR OBTAINING A VEHICLE INSPECTION CERTIFICATE (ROADWORTHINESS) FOR INDIVIDUAL AND BUSINESSES/FLEET

GUIDING LAW & REGULATIONS

In pursuant of the provisions of the National Road Traffic Regulations, 2012 and Adamawa State Revenue Administration Law, No. 2020, First schedule, Section 4, Road Taxes, Item 2 "E" Road worthiness page 60 in Adamawa State Revenue Law

https://finance.adamawastate.gov.ng/ova_doc/adamawa-state-revenue-administration-law-2020/

All individuals and organizations seeking to obtain vehicle inspection certificate (VIC) from Adamawa State can apply through the following process:

Step 1: Prepare the following relevant documents;

- Vehicle purchase receipt
- Customs Clearance Certificate
- Proof of Ownership Certificate
- Evidence of Corporate Affair Registration CAC (**For fleet**)
- Tax Clearance Certificate (TCC) and Tax Identification Number [TIN] (for all forms of business).

Step 2: Pay applicable fee

Please see applicable charges as provided below:

	Tractors and Bulldozers	2,500.00
	Drivers licence	6,350.00
	'E' ROAD WORTHINESS	(₦)
	Cars and Mini Buses	1,250.00
	Luxurious Buses	2,500.00
	Lorries, Tippers articulated Vehicles (Commercial Vehicles to be tested every 6 months and Private vehicles once a year)	3,750.00
	Motor Cycles	375.00
	'G' REQUEST FOR INFORMATION	(₦)
	Individual Vehicle owner	2000.00 non refundable
	'F' MOTOR VEHICLES DEALERS/DRIVERS LICENCE	(₦)
1	Vehicle registration Booklet	1,250.00
2	Dealership License (Motor Vehicles)	12,500.00
3	Dealership License (Motor Cycles)	3,125.00
4	Learners Permit	500.00
5.	Drivers Licence (JTB Approved)	6,350.00
	OTHER COMMERCIAL VEHICLE CHARGES	(₦)
	CATEGORIES	RATES
	'A' BUSES	N
1	Side Sticker	200.00
2	Drivers Badge	200.00
3	Conductors Badge	200.00
	'B' PICK UP	(₦)
1	Hackney Permit	1,000.00
2	Side Stickers	200.00
3	Drivers Badge	200.00
	'C' STARLET/SALOON CARS	(₦)
1	Car Hire Services	1,000.00
2	Side Sticker	200.00

Pay Inspection charges (see below) at BIR Customer Service Centre located at the Ministry of Transport, Head Quarters, Department of Road traffic, No. 20/25 Sir Kashim Ibrahim Way, Jimeta Yola, Adamawa State.. Upon payment, applicants will instantly be issued a General Motor Receipt (GMR).

Step 4: Submit relevant documents

Kindly present original copies and submit copies of documents listed in step 1 above, together with GMR in Step 3 above to the Ministry of Transport, Head Quarters, Department of Road traffic, No. 20/25 Sir Kashim Ibrahim Way, Jimeta Yola, Adamawa State

Step 5: Vehicle Inspection

Kindly drive your vehicle to Ministry of Transport, Head Quarters, Department of Road traffic, No. 20/25 Sir Kashim Ibrahim Way, Jimeta Yola, Adamawa State for inspection.

Vehicles will be inspected within 24 hours of payment of fees and submission of documents

Step 5: Approval and issuance of Road Worthiness Certification

Successful applicants are issued Road Worthiness Certificate RWC within 3 hours of completion of inspection.

For more information, enquiry, or complaints please contact the Road Traffic Department of the Ministry of Transport, Head Quarters, No. 20/25 Sir Kashim Ibrahim Way, Jimeta Yola, Adamawa State between 8:00 AM and 4 PM (Monday– Friday, excluding public holidays)

07032915614

info@transport.adamawastate.gov.ng

Signed:

Permanent Secretary,
Ministry of Transport
December 1, 2023